

**METROPOLITAN POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS DIVISION**



Dan Hickson

**Daniel Hickson
COMMANDER**



DIVISION MEMORANDUM

Series 2011/03 Date Issued: 06-01-2011

Expires: Until Rescinded

SUBJECT: Service of Arrest Warrants

The Chief of Police is a member of an inter-agency commission that is reviewing the current backlog of warrants issued by DC Superior Court that have not been served. These warrants include both bench and arrest warrants. The commission is investigating several different avenues to pursue to clear the backlog in a timely manner. Furthermore, the involved agencies have studied protocols and procedures that would reduce any future backlog of warrants. With that latter goal in mind, MPD and the US Marshal's Service have entered into an agreement for the USMS to assist in the service of felony arrest warrants obtained by members of CID. The agreement between MPD and USMS involves DC Superior Court Felony Arrest Warrants that have been obtained by CID members, which are not assigned to the Capital Area Regional Fugitive Task Force (CARFTF) and shall be effective June 1, 2011.

When a member of the Criminal Investigation Division (CID) obtains a DC Superior Court Felony Arrest Warrant that is not assigned to CARFTF, that member will initiate the attempt to apprehend the wanted individual as they would prior to the issuance of this memorandum (service by the detective, district warrant squad, etc). If the defendant has not been apprehended within 15 business days the responsibility for apprehension will be turned over to the USMS.

After 15 business days have expired without successful service of applicable arrest warrants, the detective who is the affiant will be responsible for emailing a copy of the warrant, affidavit and a PD 26 to DC-SCwarrants@usms.doj.gov. If the warrant was not turned over to a district warrant squad for service and the affiant attempted services of the warrant, the detective will document his/her efforts on a PD 26. If the warrant was turned over to a district warrant squad, that unit will be responsible for documenting their efforts on a PD 26.

Once the responsibility for service has been turned over to the US Marshals Service they will have sole responsibility for service. When the USMS apprehends a person wanted on a CID arrest warrant, they will deliver the defendant to the unit of the affiant for processing. In the event that a wanted subject is apprehended by a patrol unit, the affiant will notify the USMS of this information at the above email address.