

METROPOLITAN POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS DIVISION



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DIVISION MEMORANDUM

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CID WATCH COMMANDER AWIK RESPONSE

The mission of the Criminal Investigations Division (CID) is to thoroughly investigate all offenses occurring in the District of Columbia; however, certain crimes carry a higher priority due to the seriousness and the violence associated with them. The offense of Assault with Intent to Kill (AWIK) is such a crime. The immediate response and preliminary investigation is critical to the successful investigation of these violent crimes. Therefore, it is incumbent upon CID to make certain that proper investigative resources are available to ensure that a thorough and complete preliminary investigation is conducted.

In an effort to properly handle the on-scene investigations for AWIK cases, the CID Watch Commander needs to have personal knowledge of all available resources and contact information for CID personnel working during their tour of duty.

Therefore, the official and/or acting official in every CID unit working during a specific tour of duty shall ensure that within the first half hour of the tour of duty, they have completed and forwarded a copy of their units roll call to the CID Watch Commander and the CID Admin Email Box. In addition to the roll call, the CID Watch Commander shall be provided with a contact telephone number for the official/acting official of the unit.

*** The roll calls must be received no later than 0700 hours for day work, 1500 hours for evening shift, and 2300 hours for the midnight tour of duty. ***

The CID Watch Commander shall respond to all reports of AWIKs during their watch. Upon the Watch Commander's arrival on the scene, they shall immediately confer with on scene investigators and patrol official present. The watch Commander will assess the crime scene, nature of offense and resources available to the respective District Detective Unit. The Watch Commander will then determine what additional resources are needed, if any, to complete a thorough and complete preliminary investigation.

The CID Watch Commander shall upon making the initial assessment, make sure the following are completed:

- Ensure that there is adequate personnel available to conduct a thorough witness canvass
- Ensure that sufficient investigative resources are on the scene to conduct/assist with witness interviews



- As needed deploy additional resources from other CID Units if the situation requires resources beyond what is readily available to the DDU handling the scene
- Make notification to the Homicide Branch, if warranted, so they can assess the situation
- Email the synopsis of the offense to the CID Commander as soon as practical
- Document the synopsis on the tour of duty PD 150 at the conclusion of the shift

Responding Detective Units shall do the following:

- Respond directly to the scene unless otherwise directed by the CID Watch Commander
- Handle assignments given by the CID Watch Commander
- Prior to checking off at the end of their shift, ensure information relating to the investigation is entered into the current WACIIS (Case Management) Database.