

METROPOLITAN POLICE DEPARTMENT

Criminal Investigations Division



Michael L. Anzallo
COMMANDER



DIVISION MEMORANDUM

Series 2008/04 Date Issued: 09-15-2008

Expires: Until Rescinded

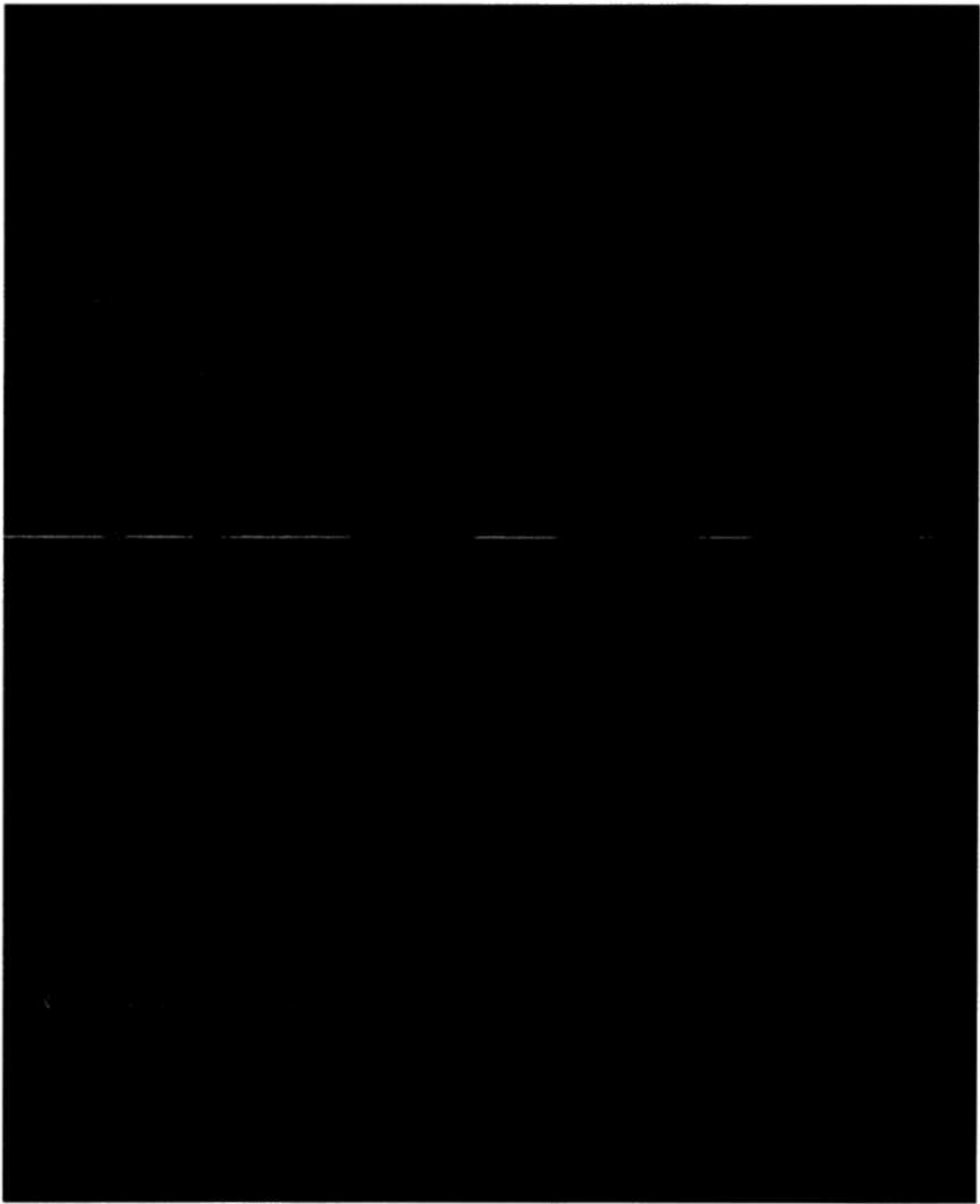
Subject: Follow-Up Investigations

Effective Immediately, this Division Memorandum shall serve as official division policy.

- I. For all crimes investigated, a PD 854 (Initial Case Resume) and entry into WACIIS shall be completed by the end of the Investigator's tour of duty. The Investigative Official shall ensure that at the end of the tour of duty, the PD 854 (Initial Case Resume) is completed and a copy is posted on the Detective Office clipboard.

a. Crimes of Violence as defined in DC Code 23-1331(4)

The term "crime of violence" means aggravated assault; act of terrorism; arson; assault on a police officer (felony); assault with a dangerous weapon; assault with intent to kill, commit first degree sexual abuse, commit second degree sexual abuse, or commit child sexual abuse; assault with intent to commit any other offense; burglary; carjacking; armed carjacking; child sexual abuse; cruelty to children in the first degree; extortion or blackmail accompanied by threats of violence; gang recruitment, participation, or retention by the use or threatened use of force, coercion, or intimidation; kidnapping; malicious disfigurement; manslaughter; manufacture or possession of a weapon of mass destruction; mayhem; murder; robbery; sexual abuse in the first, second or third degrees; use, dissemination, or detonation of a weapon of mass destruction; or an attempt or conspiracy to commit any of the foregoing offenses.





C. When investigating a Crime of Violence as defined in D.C. Code 23-1331 (4), the Investigator shall respond to the scene and prior to checking off-duty, the Investigator shall complete an Initial WACIIS case resume, PD 854, which shall include at a minimum:

1. The case number
2. Initial Investigator's name and element
3. CCN's
4. Offense classification
5. Date and time of offense
6. Location of offense
7. Date, time, and how the Investigator was notified of the offense
8. Time of arrival on the scene by the Investigator



