



GENERAL ORDER



SUBJECT:	SERIES	NUMBER	EFFECTIVE DATE
Reports Pertaining to Chargeable Details of Police Officers to licensed Premises.	404	2	December 1, 1976
			DISTRIBUTION C
			ORIGINATING UNIT PDD

The purpose of this order is to establish the necessary reports pertaining to chargeable details. This order consists of the following parts:

PART I Responsibilities and Procedures for Members of the Department

PART II Responsibilities and Procedures for Supervisory and Command Personnel

PART I

A. Chargeable Details.

1. The District of Columbia is entitled to charge an additional fee from licensees in instances where police officers are detailed at, on, and about premises licensed in whole or in part under section 47-2320 (c) or section 47-2323 (a) of the D.C. Code, 1973 edition. This shall include the public streets and alleys abutting upon or adjacent to any entrance to or exit from the licensed premises. The term "streets" as used herein, shall be construed to extend to and include the intersections of such abutting or adjacent streets on each side of the licensed premises. Charges shall be assessed for the services of police officers stationed on public streets, highways, alleys, ways, or other public space in the vicinity of such licensed premises to regulate the flow of vehicular traffic to the extent that special police service for control of such traffic is requested by the promoter of an event.

2. Premises licensed under section 47-2320 (c) are those holding what are commonly referred to as "Public Hall Licenses." Examples of such premises are:

- a. Arenas
- b. Clubs
- c. Halls
- d. Hotels
- e. Restaurants

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(Revised 12/8/76)

B. Non-Chargeable Details.

1. No charge shall be made for the services of police officers whose regular duty assignments are such that, regardless of the business of the licensee, they would be assigned to duty at, on, and about the licensed premises.

2. No charge shall be made when officers are posted or assigned at, on, and about the licensed premises primarily for the protection of a public officer of the United States, any State of the United States, any political subdivision of either of the foregoing, the District of Columbia, any foreign government, or international organization.

3. No charge shall be made when officers are posted or assigned at, on, and about the licensed premises for events conducted by or for the benefit of any charitable, religious, or educational organization not conducted for private gain to which the licensee has donated the use of the licensed premises and from which event the licensee derives no compensation.

PART II

A. District Commanders.

1. District commanders shall keep themselves advised whether or not any premises within their districts are licensed under one or both of the District of Columbia Code sections referred to above.

2. When details are provided at premises which are not licensed in accordance with the license laws of the District of Columbia, but which do charge a fee for admission of the public, district commanders shall cause an investigation to be made to ascertain the reasons why such premises have not obtained a license.


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B. Monthly Reports.

1. On or before the twenty-fifth of each month, the Commander, Special Operations Division, shall contact the owners or managers of licensed premises for which chargeable details are expected to be necessary and shall determine what chargeable details, if any, will be required during the ensuing calendar month. If chargeable details will be necessary, the Commander, Special Operations Division, shall submit a report (original and two copies) to Headquarters, listing, under the name of each premise to which a chargeable detail will be required: the date of each chargeable detail, a brief description of the event, the estimated number of policemen required (including those from other units of the department but excluding any officer on an assignment for which charges may not be made), and the estimated total chargeable detail hours to be worked on each date.

2. On or before the fifth of each month, the Commander, Special Operations Division, shall forward to Headquarters a report of actual chargeable details worked at licensed premises during the preceding calendar month. This report shall be in the same form and contain information similar to that required in the estimate described above. Any actual chargeable details shall be reported whether or not anticipated in a report of estimated details.

3. When no chargeable details have occurred during the previous month, the Commander, Special Operations Division, shall submit a negative report on or before the fifth day of the reporting month.


Maurice J. Cullinane
Chief of Police

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