GENERAL ORDER CHANGE

METROPOLITAN POLICE

DISTRICT OF COLUMBIA

I.   **REMOVE FROM:**   **INSERT:**

GO-PCA-502.1   GO-PCA-502.1
Pages 5 and 6,   Pages 5 and 6 (revised 3/12/08)

II.   **RESCIND**:   N/A   **ADD**: N/A

III.   **NOTES**:

On January 28, 2008, Teletype #01-101-08 was issued with the following changes noted:

1.   On Page 5, Part VI (Procedural Guidelines), Section C (Transport Prisoners), Subsection 1 add as the last sentence after the word available the following sentence:

"…..Once the prisoner is placed in the transport vehicle, the containment area shall be secured with the window between the front and rear of the vehicle passenger area maintained in the closed and locked position."

IV.   **RESCISSION OF OTHER DOCUMENTS:**   N/A

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Chief of Police

CLL:JAE:JGW:DEP:wds:teb

5. When a Body Cavity, Squat or Strip search has been conducted on a prisoner, the station clerk is responsible for notifying members of Central Cellblock that the prisoner was searched and what type of search was conducted. A notation shall be recorded in the district logbook.

6. An inventory list of the personal property recovered from a prisoner during a search shall be recorded on the Property Book, PD Form 82. (See General Order 601.1 Recording, Handling and Disposition of Property Coming Into Custody of the Department)

C. Transport Procedures

1. Once a prisoner has been placed in a transport vehicle he/she shall be transported directly to the station. No member shall respond "code one" while transporting a prisoner and when practical, the wagon shall be used to transport violent prisoners. All prisoners shall be secured by a seat belt before being transported, when available. Once the prisoner is placed in the transportation vehicle, the containment area shall be secured with the window between the front and rear of the vehicle passenger area maintained in the closed and locked position.

   a. The prisoner shall be transported in vehicles equipped as transport units.

   b. When a non-transport vehicle is used, two members will be present to transport the prisoner. The prisoner will be seated in the rear seat of the vehicle. The second member shall be seated in the rear seat, so that the gun holster is on the side away from the prisoner. (CALEA 71.1.3)

   c. When a member transports a prisoner alone, he/she shall use a transport vehicle and get assistance from another officer, when placing or removing a prisoner from the vehicle. Also, the prisoner should be placed in the member's view on the passenger side of the rear seat.

   d. A prisoner shall not be allowed to communicate with anyone other than department personnel while being transported. If the prisoner makes any substantive comments regarding the case, the information shall be reported to the arresting officer. (CALEA 71.1.5)

   e. Members will not stop or interrupt the transport, except for serious medical reasons or safety issues. (CALEA 71.1.4)

   f. Upon arrival at a patrol district, the transporting member will contact the station personnel and advise them to open the van port doors. The van port doors shall be closed prior to removing the prisoner from the transport vehicle.

2. In the case of mass arrests, prisoners shall be transported as soon as the transport vehicle is filled to capacity provided it is safe to do so.

3. The transporting officer shall verify the identity of each prisoner and the arrest forms that accompany each prisoner with the station clerk or the arresting officer prior to taking custody of the prisoner. (CALEA 71.5.1-a, b)

4. All prisoners shall be monitored for the purpose of detecting medical difficulties. If a member observes or if a prisoner complains about being sick or injured, the member shall immediately contact the dispatcher and request medical assistance for the prisoner and to have a district official respond. (See GO - PCA - 502.07 (Medical Treatment and Hospitalization for Prisoners) (CALEA 71.3.1)

5. Members shall take special precautions when transporting disabled prisoners. (CALEA 71.3.1):

    a. Prisoners who have a prosthesis, wheelchair, or crutches may be transported with the medical equipment, but it shall be in the possession of the member transporting the prisoner.

    b. Restraining devices shall be used on disabled prisoners, unless it is apparent that their condition will not allow for the use of restraints.

    c. The prisoners' hands may need to be restrained in the front. If the prisoner cannot be handcuffed, two members shall be responsible for the transport.

    d. Any prisoner, including a suspected mentally disturbed person, who displays the potential for violence, he/she shall be transported in a wagon or a transport vehicle. At the transporting members' request, or upon a supervisor's direction, another member may assist the transporting member. (See General Order OPS - 308.4 on Handling of the Mentally Ill)

6. Whenever a member transports a prisoner of the opposite sex, she or he shall notify the dispatcher of the beginning mileage and location. At the conclusion of the transport, the member shall notify the dispatcher of the ending location and mileage. Any prolonged stops or delays during the transport will be voiced to the dispatcher.

7. When a member requests a transport for a juvenile held in police custody, he/she shall inform the dispatcher that the subject is a juvenile and request a transport vehicle rather than a patrol wagon, if available.

    a. The member detaining the juvenile shall further ensure that:

        (1) Male and female juveniles are not transported in the same compartment of a transport vehicle; and

        (2) The juvenile is not transported with an adult prisoner.

    b. Additional transport assistance shall be requested as necessary to avoid either of the above situations.

    c. Members who transport a child under the age of thirteen (13) years of age or a child "at risk" to court, while court is in session, shall take the child to the "at risk" room at the Superior Court, where the child shall be turned over to a