



SPECIAL ORDER



SERIES

80

NUMBER

11

EFFECTIVE DATE

March 1, 1980

SUBJECT:

Identification of Owners of Impounded Vehicles

DISTRIBUTION

A

ORIGINATING UNIT

PDD

EXPIRATION DATE

*

It has come to my attention that members of the department who have impounded vehicles with recently issued metal tags, temporary paper tags, or expired tags have been unable to obtain the required ownership information for inclusion in items 11 and 12 on PD Form 81 (Property Record).

Effective immediately members shall adhere to the following procedures in order to obtain vehicle ownership information:

A. Temporary Paper Tags.

1. Call the Enforcement Officer, Department of Transportation, on (72) 75518, Monday through Friday, between 0815 and 1645 hours.
2. Identify yourself as a police officer.
3. Give the appropriate color code.
4. Request the needed information.

B. Recently Issued Metal Tags and Expired Tags.

1. Call the Registrar, Department of Transportation, on (72) 76694 or (72) 75510, Monday through Friday, between 0815 and 1645 hours.
2. Identify yourself as a police officer.
3. Give the appropriate color code.
4. Request the needed information.

The Director, Identification and Records Division shall assure that the Vehicle Control Division, Room 1063, Bureau of Motor Vehicle Services, is provided with a copy of the monthly color code list.

Burtell M. Jefferson
Burtell M. Jefferson
Chief of Police

BMJ:KCH:jgb

