

501.4



SPECIAL ORDER



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| | SERIES 86 | NUMBER 23 | EFFECTIVE DATE April 4, 1986 |
| SUBJECT: Notification and Investigative Procedures Involving D.C. Public School System and Employees Thereof | DISTRIBUTION A | | |
| | ORIGINATING UNIT PDD | | |
| | EXPIRATION DATE * | | |

The purpose of this Special Order is to establish a procedure whereby officials of the D.C. Public School System are notified, whenever school system employees are arrested for certain offenses by members of the department; and to outline procedures for conducting police business involving D.C. school employees inside D.C. Public School facilities.

D.C. Public School System Officials have requested that they be notified by this department, through School Security, of arrests of school system employees. Such notifications shall be limited to basic information (e.g., the charge, date, time, and location of arrest), and should be made by the arresting officer as soon as it is determined that the arrested person is an employee of the D.C. Public School System. Members shall notify the D.C. Public School System of employees arrested and charged with the following:

1. Murder;
2. Child Abuse;
3. Rape;
4. Sexual offenses, involving a minor or non-consenting adult;
5. Child Pornography;
6. Kidnapping or Abduction of a Child;
7. Assault, where the victim was a child under the age of 16 years;
8. Illegal Use, Sale or Distribution of Controlled Substances;
9. Illegal Possession or Use of Weapons;
10. Crimes of Moral Turpitude

Effective immediately, when it becomes necessary for a member of the Metropolitan Police Department to enter any District of Columbia Public School facility, for the purpose of serving subpoenas or warrants, interviewing, questioning or apprehending employees of the D.C. Public School System (e.g., members of the faculty, administrative personnel, transportation and safety personnel, security personnel, maintenance or engineering staff personnel etc.,) members shall:

Whenever possible, prior to responding to a public school facility to conduct police business involving an employee of that facility, notify the school principal or person in charge.

Determine if the services of School Security will be needed. If School Security is needed, members shall, upon arrival at the facility respond to the main office, identify themselves and solicit the cooperation of school officials in arranging for School Security to respond.

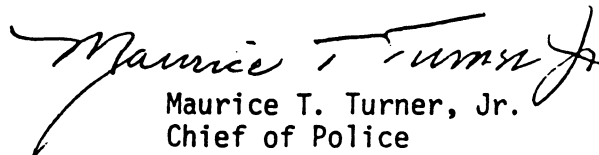
Conduct their interviews in a confined area (preferably in the privacy of the Principal's Office or an area designated by the principal or person in charge) so as not to interfere with school business and to minimize and otherwise prevent the interruption of school functions.

In those highly sensitive type cases where a uniform presence could cause problems, or bring unwanted attention, members shall utilize the services of plainclothes investigators.

School Security concentrates its limited force (110 School Security Aides and 10 investigators for 200 schools) for the most part in area junior and senior high schools. When School Security is not available on site during regular business hours, members shall contact the Director's Office at (76) 77514. Weekends, holidays and evening hours notifications regarding employees can be made on (72) 74095. School Security will act as liaison and shall have the responsibility of notifying those persons in authority of the D.C. Public School System.

The procedures outlined in this Special Order have been devised as a courtesy, to assist the school system in its efforts to monitor the level of proficiency and maintain a level of professionalism in its employees.

*This Special Order shall remain in effect until the information contained herein is incorporated into the applicable General Order.


Maurice T. Turner, Jr.
Chief of Police

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