

302.05

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST APR 10 2009
		4. UNIT NUMBER (202) 727-4174	7. REQUESTING ELEMENT Strategic Services Bureau
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/>

9 TO
THE FORCE: On-Scene Arrival Reporting Requirements

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
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ON- SCENE ARRIVAL REPORTING REQUIREMENTS

One of the critical performance goals of the Metropolitan Police Department (MPD) is responding to calls for service within seven (7) minutes of the call being dispatched to the MPD by the Office of Unified Communications (OUC). The purpose of this teletype is to remind members of their responsibilities for documenting on-scene arrival times.

In order ensure that the OUC is properly notified, whether the member has been dispatched to the scene or is responding as back-up, all members who are assigned to a Mobile Data Computer (MDC) equipped vehicle with an operational MDC shall "mark on scene" as soon as they arrive on the scene and also notify an OUC dispatcher by radio. Members without access to an operational MDC (e.g., on foot patrol or bicycle patrol) shall notify the OUC of their on-scene arrival immediately by radio.

It is important that officers assist in recording their individual response times in order to document the achievement of the MPD's response time performance goal and recognize MPD officers for their exemplary service. Supervisors shall ensure that members arrive on the scene as prescribed and that on-scene entries are made within the MDC, or by communication using the radio in those instances where an MDC is not available.

For additional information, contact the Research and Analysis Branch on 727-4174.

SENDER-BADGE-ORG. ELM. Brenda Rich, Director Research and Analysis Branch	AUTHORIZED BY-BADGE-ORG. ELM. Polly Hanson, Executive Director, Strategic Services Bureau	BUREAU HEAD APPROVAL Cathy L. Lanier Chief of Police
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COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TELETYPE NUMBER 727-053009

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