

Amended 303.2 v19

1. REQUESTOR <input checked="" type="checkbox"/> LOCAL LOOKOUT <input checked="" type="checkbox"/> INTERSTATE TT <input checked="" type="checkbox"/> ADMINISTRATIVE TT <input checked="" type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input checked="" type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> EXPEDITE <input checked="" type="checkbox"/> ADDITIONAL <input checked="" type="checkbox"/> CANCEL <input checked="" type="checkbox"/> CORRECTION <input checked="" type="checkbox"/> REPEAT <input checked="" type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST June 14, 2006
		4. END NUMBER 202-671-6511	7. REQUESTING ELEMENT S.O.D. T.S.S.E.B.
		5. <input checked="" type="checkbox"/> NOT FOR THE PRESS	8. <input checked="" type="checkbox"/> FLASH TT REQUESTED

9. TO THE FORCE

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
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15. DESCRIPTION OF WANTED PERSON OR MESSAGE

Change in the processing of notices of infraction

On February 10, 2006, DC Register, Section 3003.3 of Title 18 of the District of Columbia Municipal Regulations was amended to mandate that Notices of Infractions be delivered and processed at the Department of Motor Vehicles **within 15 days of issuance.**

Effective June 1, 2006, the District of Columbia Department of Motor Vehicles discontinued processing Notices of Infraction received more than 15 days after the issuance date. Members are reminded to comply with the guidelines set forth in General Order 303.2, *Notices of Infraction Procedures.*

The element's watch commander, after reviewing the P.D Form 237, shall affix his/her signature and forward the transmittal and Notices of Infraction to the Department of Motor Vehicles **by no later than 0830 hours on the next business day.**

Notices of Infraction shall not be retained at the issuing element for any reason.
District watch commanders shall be held accountable for ensuring compliance with these procedures.

SENDER-BADGE-ORG. ELM. A. C Gerald M. Wilson, OSS	AUTHORIZED BY-BADGE-ORG. ELM. Michael J. Fitzgerald, EAC	BUREAU HEAD APPROVAL Charles H. Ramsey, Chief of Police
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COMMUNICATIONS DIVISION - SECURITY

REMARKS	DATE AND TIME
	FILE <i>06-045-06</i>
	TELETYPE NUMBER <i>17E-06-045-06</i>

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