

*Amend*

*6-16-08*

1. REQUEST FOR		3. COMPLAINT NUMBER		8. DATE OF REQUEST June 13, 2008	
<input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input checked="" type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)		2. TYPE <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY		4. UNIT NUMBER 727-4218	
6. TO <b>THE FORCE</b>		5. <input checked="" type="checkbox"/> NOT FOR THE PRESS		7. REQUESTING ELEMENT <b>ECCCP</b>	
10. NAME OF WANTED PERSON		11. WANTED BY		12. CHARGE	
13. COMPLAINANTS NAME			14. COMPLAINANTS ADDRESS		

**TO BE READ IN ROLL CALLS FOR TWO (2) WEEKS**

The purpose of this teletype is to streamline the administrative process for incidents involving "Resisted Handcuffing," and "Contact Controls" (commonly referred to as "Hand Controls") where there is **no report of injury**.

**GENERAL ORDER RAR-901.07 (Use of Force) Part III-D, defines "use of force" as follows:**

"D. Use of Force-any physical contact used to effect, influence or persuade an individual to comply with an order from an officer. The term shall not include un-resisted handcuffing or hand control or hand control procedures that do not result in injury."

Handcuffing

"Resisted Handcuffing" occurs when a person actively resists being placed in handcuffs and the officer must use contact controls in order to forcibly move the person's wrists or arms, or to physically maneuver the person's body so that the handcuffs can be applied. The "resistance" may range from an active struggle to a person simply "locking" his or her arms to prevent their being moved to the handcuff position. In all resisted handcuffing situations, a UFIR (PD 901-e) is required.

Contact Controls

Includes, but are not limited to, hand control procedures, firm grip, escort and control holds.

It has been the policy of the Internal Affairs Bureau, Force Investigations Branch that whenever there is an incident of resisted handcuffing or hand controls, where there is no injury or complaint of pain/injury, a UFIR and a Preliminary Investigative Report followed by a Final Investigative Report is required in order to "close" the Incident Summary numbers in the PPMS system.

SENDER BADGE ORG. ELM.		AUTHORIZED BY-BADGE ORG. ELM.		BUREAU HEAD APPROVAL <i>Cathy L. Lewis</i> Chief of Police	
COMMUNICATIONS DIVISION USE ONLY					
REMARKS			DATE AND TIME		
			FILE		
			TELETYPE NUMBER		

Distribution: 1- Communications Division

2- Element File Copy  
11-06-049-08

6-0 7000

REQUEST FOR <input checked="" type="checkbox"/> LOCAL LOOKOUT <input checked="" type="checkbox"/> INTERSTATE IT <input checked="" type="checkbox"/> ADMINISTRATIVE IT <input checked="" type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST June 13, 2008
		4. UNIT NUMBER 727-4218	7. REQUESTING ELEMENT ECCOP
		5. <input checked="" type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH IT REQUESTED

9. TO **THE FORCE**

10. NAME OF WANTED PERSON: \_\_\_\_\_ 11. WANTED BY: \_\_\_\_\_ 12. CHARGE: \_\_\_\_\_

13. COMPLAINANTS NAME: \_\_\_\_\_ 14. COMPLAINANTS ADDRESS: \_\_\_\_\_

15. DESCRIPTION OF WANTED PERSON OR MESSAGE

**Effective immediately**, in incidents involving Hand Controls or Resisted Handcuffing, the matter shall be brought to the attention of the element's Watch Commander who will determine if a UFIR is necessary.

In cases for which the Watch Commander decides that a UFIR is *not* required, he or she will note the incident on the PD 150 (Daily Watch Commander's Report) and attach a copy of the respective PD 163 (Arrest/Prosecution Report). A notification to the Force Investigations Branch is NOT necessary in these incidents.

It should be noted that this directive **does not apply to Use of Force incidents resulting in injury or complaint of pain/injury on the part of the arrestee**. In those cases, members are still required to complete a UFIR and supervisors shall prepare a Preliminary Investigative Report followed by a Final Investigative Report.

**Supervisors are reminded that they are required to notify the Force Investigations Branch of ALL Use of Force incidents requiring a UFIR**. Additionally, it should be noted that in cases where members request "Reverse-Garrity" prior to completing a UFIR, it is incumbent upon the investigating official to provide all information available at the time (i.e. witness accounts, evidence, etc.) to the On-Call Force Investigations Branch investigator.

This administrative change is designed to streamline the process of reporting Hand Controls or Resisted Handcuffing where there is no injury. Watch Commanders shall ensure this process is strictly followed and that we maintain our current process in cases where injury is reported. The Office of Risk Management has been instructed to conduct audits over the next year to ensure compliance with this directive.

Please call the Force Investigations Branch at 576-6100 with any questions regarding this directive.

SENDER-BADGE-ORG ELM.	AUTHORIZED BY-BADGE-ORG ELM.	BUREAU HEAD APPROVAL <i>Cathy Lanier</i> Chief of Police
-----------------------	------------------------------	--

REMARKS	COMMUNICATIONS DIVISION USE ONLY
	DATE AND TIME
	FILE
	TELETYPE NUMBER

Distribution: 1- Communications Division 2- Element File Copy