

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE ORIGINAL EXPEDITE ADDITIONAL CANCEL CORRECTION REPEAT REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST July 8, 2008
		4. UNIT NUMBER	7. REQUESTING ELEMENT EOCOP
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO
THE FORCE

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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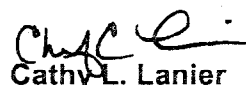
13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
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Submission of PD Forms 895

This is to notify all members who currently have vehicles assigned to them for use as take-home and call back vehicles that they are required to complete a PD Form 895 (MPD Authorization for the Use of a Government Owned-Leased Vehicle Designated Take Home Use) and submit the form to their respective Commanding Officer by Tuesday, July 15, 2008. Absent approval by the Executive Office of the Chief of Police, members who fail to submit the PD Form 895 by the required due date, shall be required to return their assigned vehicle to the MPD fleet.

All PD Forms 895 shall be forwarded to the appropriate Bureau for processing and received as a package in the Executive Office of the Chief of Police by Friday, July 18, 2008.

This is an additional requirement to that which is outlined in General Order 301.05-(OPS) (Off Duty Use of Government Owned or Lease Motor Vehicles.

SENDER-BADGE-ORG. ELM.	AUTHORIZED BY-BADGE-ORG.ELM.	BUREAU HEAD APPROVAL  Cathy L. Lanier Chief of Police
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COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TELETYPE NUMBER <i>7-07-08</i>

TT#07-028-08