

60 302.09

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST July 22, 2008
		4. UNIT NUMBER 202-727-4218	7. REQUESTING ELEMENT EOCOP
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO
THE FORCE: Mobile Data Computer (MDC) Login and Accountability Requirements

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
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15. DESCRIPTION OF WANTED PERSON OR MESSAGE

In an effort to ensure appropriate accountability for Scout Car Mobile Data Computers (MDC) and their docking stations, the following policy and procedures shall be implemented immediately.

- Members who are assigned to a vehicle with an MDC, shall perform a login for that MDC (10-99 or 10-4), provided they have a login code.
- Members shall also come in service with the dispatcher (10-99 or 10-4), and state whether or not the vehicle is MDC equipped and operational.
- Members assigned to a vehicle with an MDC and docking station shall complete a thorough inspection of both the computer and mount, to include all bolts, wires, connections, etc. The appropriate entries related to the inspection shall then be made on the PD Form 775.
- If any damage or inoperability is found with MDC and/or associated equipment, members shall notify an official, note which official was notified on the PD Form 775, and prepare the appropriate documentation for the damage (e.g., PD Form 251, PD Form 43).
- During each tour-of-duty, Watch Commanders shall assign an official to ensure that all MDC and associated equipment is inspected, operational, and not damaged. This official shall then report any damage/inoperability to the respective Watch Commander, for that tour, and prepare the appropriate documentation for the damage.
- Watch Commanders shall denote on their Watch Commander Report the status of the MDC and associated equipment during their watch and attach any PD Forms 251/43 for damage. Watch Commanders shall also notify their District Manager/Administrative Official of MDC and/or associated equipment damage that has been discovered.
- District Managers/Administrative Officials shall make certain that damaged MDC and/or associated equipment is repaired as soon as possible.

SENDER-BADGE-ORG. ELM.	AUTHORIZED BY-BADGE-ORG.ELM.	BUREAU HEADS APPROVAL Cathy L. Lanier Chief of Police <i>[Signature]</i>
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COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TT#07-072-08 TELETYPE NUMBER 07-073-08