

AMEND E.O. 701.06

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER 4. UNIT NUMBER 5. NOT FOR THE PRESS	6. DATE OF REQUEST March 27, 2007 7. REQUESTING ELEMENT Court Liaison Division 8. FLASH TT REQUESTED
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9. TO **The Force**

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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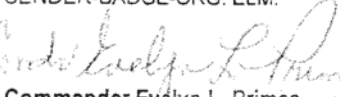
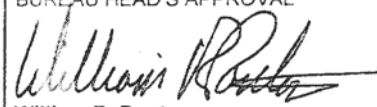
13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
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Effective immediately **all unit administrative personnel** are advised that they are to enter each member's Court Key Day(s) into TACIS. These entries shall be made under the Personnel tab of TACIS, by utilizing the Browse feature.

Effective immediately **all station personnel** are to ensure that the member's Court Key Day is utilized when assigning court days for Citation and Bond cases in accordance with Special Order 06-04 (Court Key).

Members are reminded that they are to handle all BTA hearings, paper all Citation and Bond Cases on their assigned Court Key Day(s) only.

Members are advised to contact a Court Liaison Division (CLD) official for clarification or guidance in this matter. CLD officials may be contacted on the following numbers (202) 727-4467 or 727-4466.

SENDER-BADGE-ORG. ELM.  Commander Evelyn L. Primas Court Liaison Division	AUTHORIZED BY-BADGE-ORG.ELM. 	BUREAU HEAD'S APPROVAL  William R. Ponton Assistant Chief of Police, OPR
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COMMUNICATION DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TELETYPE NUMBER 07-080-07