

ATTENTION

6-0-461-01

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST SEP 8 2008
		4. UNIT NUMBER (202) 727-7765	7. REQUESTING ELEMENT PDB
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO
THE FORCE

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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13. COMPLAINANTS NAME	14. COMPLAINANTS ADDRESS
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**TO BE READ AT ROLL CALL FOR TWO WEEKS
AND DISPLAYED IN DISTRICT STATION AREAS AND ADMINISTRATIVE SECTIONS**

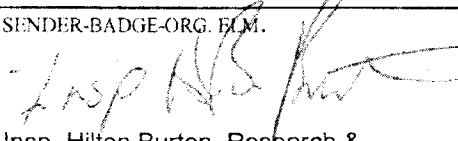
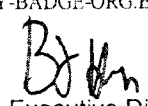
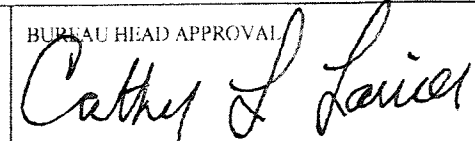
**ANNOUNCEMENTS FROM THE
UNIFORM CRIME REPORTING (UCR)/STAFF REVIEW SECTION**

90-day files. Districts are reminded to keep a 90-day file of copies of all reports. UCR/Staff Review members will not research reports reported to MPD within the last 90 days.

PD 252s for Classification Changes. Effective immediately, all offense, incident and traffic crash-related PD 252s filed for classification changes shall be copied and forwarded on a daily basis to the UCR/Staff Review Section at HQ, Room 4014. No transmittal is required; however, a cover sheet explaining what is being sent shall be included. This does not affect PD 252s created only for additional information.

CCN Reconciliation. Members are reminded that per Teletype 07-008-08 (dated 7/1/2008), all units (patrol, NSID, CID, SOD, etc.) shall reconcile CCN numbers they pull from CAD in the CCN Checkoff application by the end of their tour of duty. Refer to Special Order 08-02 (*Duties and Responsibilities for Reviewing PD Form 251, 252 and PD Form 10s for Accuracy, Completeness, and CCN Reconciliation*) for instructions on accessing the application.

If you have any questions, please contract Anne C. Grant at 202-727-7765.

SENDER-BADGE-ORG. ELM.  Insp. Hilton Burton, Research & Analytical Services Division	AUTHORIZED BY-BADGE-ORG. ELM.  Polly Hanson, Executive Director Strategic Services Bureau	BUREAU HEAD APPROVAL  Cathy L. Lanier, Chief of Police
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COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TELETYPE NUMBER

TT#09-024-08