

*AMEND G.O. 110.11*

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST September 17, 2007
		4. UNIT NUMBER 202-727-5084	7. REQUESTING ELEMENT Corporate Support Group
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9 TO  
**THE FORCE**

10. NAME OF WANTED PERSON

11. WANTED BY

12. CHARGE

13. COMPLAINANT'S NAME

14. COMPLAINANT'S ADDRESS

15. DESCRIPTION OF WANTED PERSON OR MESSAGE

The purpose of this teletype is to amend Standard Operating Procedure entitled "Uniform and Equipment Board," dated June 12, 2003.

**Standard Operating Procedures - Update**

**Title:** Uniform and Equipment Board  
**Topic:** Review Board  
**Current Effect Date:** June 12, 2003  
**New Effect Date:** October 1, 2007  
**Distribution:** B

**I. Background**

The Uniform and Equipment Board has been established to oversee all matters relating to uniforms and equipment for the purpose of improving the quality of the same.

**II. Policy**

The policy of the Metropolitan Police Department is to establish a Uniform and Equipment Board to set the standards and monitor the quality of uniforms and equipment for the Department.

SENDER-BADGE-ORG. ELM.

AUTHORIZED BY-BADGE-ORG ELM

Edward A. Hamilton Sr.  
 Executive Director  
 Corporate Support Group

BY REAU HEAD APPROVAL

Cathy L. Lanier  
 Chief of Police

COMMUNICATIONS DIVISION USE ONLY

REMARKS

Page 1 of 4

DATE AND TIME

FILE

TELETYPE NUMBER  
 TT#09-039-07

Distribution: 1- Communications Division

2- Element File Copy

*AMER.D G.O. 110-11*

1. REQUEST FOR <input checked="" type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST
		4. UNIT NUMBER	7. REQUESTING ELEMENT
		5. <input checked="" type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO  
**THE FORCE**

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
---------------------------	---------------	------------

13. COMPLAINANTS NAME	14. COMPLAINANTS ADDRESS
-----------------------	--------------------------

15. DESCRIPTION OF WANTED PERSON OR MESSAGE

**III. Regulations**

A. The Uniform and Equipment board shall oversee all matters relating to uniforms and equipment for the purpose of improving their quality. Based on the approval of the Chief of Police, the decision of the board in all matters relating to fit, style, necessary alterations, and all other factors necessary to provide uniforms in accordance with approved specifications shall be final and conclusive.

B. Membership of the Uniform and Equipment Board shall consist of:

**VOTING MEMBERS**

- Executive Director, Corporate Support Group(CSG) --- Chairman
- Director, General Support Services Division --- Recorder
- Manager, Equipment and Supplies Branch
- Commander, or designee, Homeland Security and Special Operations Division
- Director, or designee, Institute of Police Science
- President, or designee, Fraternal Order of the Police Union
- President, or designee, Metropolitan Police Officers Association (MPOA)
- President, or designee, National Association of Government Employees (NAGE)
- (3) PSA Sergeants or Officers, on rotating basis (GSSD will schedule)
- (1) District Manager, on rotating basis (GSSD will schedule)

SENDER-BADGE-ORG ELM.	AUTHORIZED BY-BADGE-ORG ELM. Edward A. Hamilton, Executive Director Corporate Support Group	BUREAU HEAD APPROVAL Cathy L. Lanier Chief of Police
-----------------------	--	--

COMMUNICATIONS DIVISION USE ONLY		
REMARKS  Page 2 of 4	DATE AND TIME	
	FILE	
	TELETYPE NUMBER	<i>Page 2 09-039-01</i>

Distribution: 1- Communications Division 2- Element File Copy

*Amends 17.0.110.11*

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2 TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST
		4. UNIT NUMBER	7. REQUESTING ELEMENT
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO  
**THE FORCE**

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
---------------------------	---------------	------------

13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
------------------------	---------------------------

15. DESCRIPTION OF WANTED PERSON OR MESSAGE

**NON-VOTING MEMBERS**

1. Special Assistant to Executive Director CSG
2. Supply Officer GSSD

**IV. Procedural Guidelines**

A. The members of the Uniform and Equipment Board shall:

1. Advise the Chief of Police with respect to the management of logistical activities and devise and recommend to the Chief of Police policies relating to uniforms and equipment;
2. Review and approve, in accordance with the policies of the Chief of Police, specification for all uniforms and equipment to be purchased by the department;
3. Keep abreast of research and technological developments relating to equipment for possible departmental application;
4. Monitor the development of testing and evaluation of all articles of uniform and equipment. In this respect, the Uniforms and Equipment Board shall inspect all uniforms and equipment furnished by contractors, and no article shall be accepted unless it conforms in specific detail to the established specifications;

SENDER-BADGE-ORG. ELM.	AUTHORIZED BY-BADGE-ORG. P.M. Edward A. Hamilton Sr. Executive Director Corporate Support Group	BUREAU HEAD APPROVAL Cathy L. Lanier Chief of Police
------------------------	--	--

COMMUNICATIONS DIVISION USE ONLY	
REMARKS  Page 3 of 4	DATE AND TIME
	FILE
	TELETYPE NUMBER <i>09-029-07</i> <i>208 #3</i>

Distribution: 1- Communications Division 2- Element File Copy

Amend G.O. 110.11

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST
		4. UNIT NUMBER	7. REQUESTING ELEMENT
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO  
**THE FORCE**

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
---------------------------	---------------	------------

13. COMPLAINANT'S NAME	14. COMPLAINANT'S ADDRESS
------------------------	---------------------------

15. DESCRIPTION OF WANTED PERSON OR MESSAGE

5. Establish policies relating to condemnation and replacement of uniforms and equipment; and

6. Submit to the Chief of Police, at the close of each fiscal year, a report showing the work performed by it during the preceding year.

**B. The Manager, Equipment and Supplies Branch shall:**

- Acting for the Uniform and Equipment Board, inspect new articles of uniforms and equipment proposed for replacement and approve or disapprove such actions; and
- Review the reports of each loss of or damaged to uniforms and equipment and affix financial responsibility for replacement of the item in question to either the member or the Department.
- Submit to the Chief of Police, at the close of each fiscal year, a report showing the work performed by it during the preceding year.

Members having questions regarding this teletype should contact the Corporate Support Group at (202) 727-5084.

The appropriate Standard Operating Procedure directive will be issued in the near future.

SENDER-BADGE-ORG. ELM.	AUTHORIZED BY-BADGE-ORG. ELM. Edward A. Hamilton, Sr. Executive Director Corporate Support Group	BUREAU HEAD APPROVAL Cathy L. Lanier Chief of Police
------------------------	---	--

COMMUNICATIONS DIVISION USE ONLY	
REMARKS  Page 4 of 4	DATE AND TIME
	FILE
	TELETYPE NUMBER 07-0391-27

Distribution: 1- Communications Division 2- Element File Copy