

MEMO - 60101-04

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST Oct 1, 2008
		4. UNIT NUMBER 202-727-2900	7. REQUESTING ELEMENT PDB
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO
THE FORCE

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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13. COMPLAINANT-S NAME	14. COMPLAINANT-S ADDRESS
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15. DESCRIPTION OF WANTED PERSON OR MESSAGE

Effective October 1, 2008, members of the FST shall not respond to any incident unless authorized to do so. The FST shall only respond to reports of injured/sick officers using the criteria below if specifically authorized by one of the below persons:

- o The Chief of Police or any Assistant Chief of Police;
- o The Night Supervisor (or Day Supervisor on weekends and holidays);
- o The Director of the Office of Human Resource Management (currently Commander Jennifer Greene); or
- o The Commanding Officer of the FST (currently Captain Mark Beach);

On-duty Watch Commanders and other officials seeking assistance from the Family Support Team shall contact the Night Supervisor (or Day Supervisor on weekends and holidays) for authorization. If approved, the Night Supervisor will notify the CIC, whereupon the CIC will cause FST members to be notified via page.

No members of the FST should "self-dispatch" to any call or incur any overtime without express authorization.

Criteria for an FST callout:

- o Instances of Death of a member of the Department or Law Enforcement Agency;
- o Instances of Critical Injury of a member of the Department where life may be jeopardy;
- o Instances where members are *admitted* to a hospital for treatment;
- o Any other incident where one of the designated officials determines that the FST is needed.

Questions regarding the Family Support Team can be addressed by the Professional Development Bureau at 202-727-2900 or by contacting Captain Mark Beach via the CIC.

SENDER-BADGE-ORG. ELM.	AUTHORIZED BY-BADGE-ORG.ELM.	BUREAU CHIEF'S APPROVAL Joshua A. Ederheimer Assistant Chief of Police
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ASSISTANT CHIEF OF POLICE COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TELETYPE NUMBER TT#10-001-08

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