

AMEND G.O. 701-06

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER 4. UNIT NUMBER <p style="text-align: center;">727-4466</p> 5. <input type="checkbox"/> NOT FOR THE PRESS	6. DATE OF REQUEST <p style="text-align: center;">October 20, 2007</p> 7. REQUESTING ELEMENT <p style="text-align: center;">Court Liaison Division</p> 8. <input type="checkbox"/> FLASH TT REQUESTED
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

9. TO THE FORCE		
10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
13. COMPLAINANTS NAME		14. COMPLAINANTS ADDRESS

TO BE READ AT ROLL CALLS FOR THE NEXT TWO WEEKS

This teletype is being re-issued to ensure members adhere to the prescribed guidelines enumerated below when obtaining log numbers for Domestic Violence Cases. The original Teletype # 08-059-07 published on August 21, 2007.

Guidelines for obtaining Log Numbers for Domestic Violence Cases



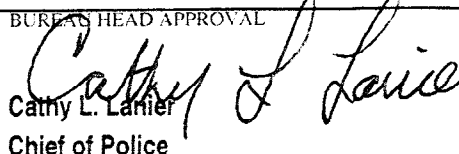
This Teletype is to inform members of the agreement between the Metropolitan Police Department and the Sex Offense/Domestic Violence Section (SODV) of the United States Attorney's Office regarding members who have been excused by an Assistant United States Attorney (AUSA) from their court obligations in a Domestic Violence misdemeanor trial. Prior to obtaining log numbers from Court Liaison Division (CLD); the member must first obtain a "DV Log Number" from the AUSA who has excused them from their court appearance. If members have not been excused, they are to report to the Misdemeanor Witness Room C-195, located in the D.C. Superior Court and check-in by 0830 hours. The AUSA handling the case will conduct a case review with the member prior to leaving for the courtroom at 0920 hours.

Members shall adhere to the following guidelines to properly obtain Misdemeanor DV trial log numbers:

I. Excusing Members Prior to the Trial Date

Whenever a member wishes to be excused from a court appearance, the member shall contact the DV AUSA prior to the trial date. The member shall be prepared to explain: (1) his/her role in the case and (2) why he/she needs to be excused. After evaluating the case and the need for the member's presence; the AUSA will inform the member if he/she will be excused from the court appearance. If the member is excused; he/she will immediately be provided with DV Log Numbers and a DO Not Appear shall be submitted for the member by the AUSA. Members shall then follow the procedures listed in T/T 03-032-07, issued on March 13, 2007. If the AUSA fails to return a member's voicemail within two business days of the message, the member can contact SODV Deputy Chief Elana Tyrangiel at 202-353-7587.

Continue on Page 2

SENDER-BADGE-ORG. ELM.  Marcus A. Westover Inspector, CLD	AUTHORIZED BY-BADGE-ORG. ELM.  Edward Hamilton Executive Director, Corporate Support	BUREAU HEAD APPROVAL  Cathy L. Lanier Chief of Police
------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------

COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	TT#10-092-07
	FILE
	TELETYPE NUMBER <i>10-092-07</i>

701-06

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST October 20, 2007
		4. UNIT NUMBER 727-4466	7. REQUESTING ELEMENT Court Liaison Division
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO **THE FORCE**

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
---------------------------	---------------	------------

13. COMPLAINANTS NAME	14. COMPLAINANTS ADDRESS
-----------------------	--------------------------

Page 2

II. Excusing Members on the Trial Date

A member may be excused on the date of the trial for emergency reasons only. In order to be excused, the member must be excused by the AUSA handling the case in court that day, which may not be the same AUSA who submitted the CANS. If the member is unable to speak to the DV AUSA who submitted the CANS, prior to 0815 hours in their office, the member shall call the Misdemeanor Witness Room on 202-616-5511 between 0830 – 0920 hours, and request to speak with a DV AUSA. Leaving a message on the assigned DV AUSA's voicemail will not be sufficient to be excused

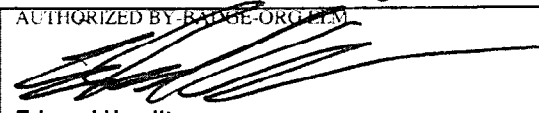
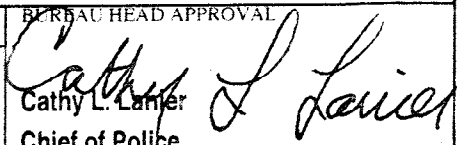
The member shall provide the DV AUSA with the case name, case number and trial date; explain his/her role in the case and why he/she needs to be excused. Only a DV AUSA can excuse members from their court obligations and give DV log numbers, not the DV paralegal working in the witness room. At 0920 hours, all DV AUSA's report to their assigned courtroom, therefore, you must call the witness room prior to 0920 hours if you want DV log numbers.

After 0920 hours, it will be very difficult to reach any DV AUSA in the courtrooms and therefore there is no guarantee that you will be excused or will receive DV log numbers if you call after 0920 hours. Between the hours of 0920 – 1200 hours, the DV paralegal will take information from officers who were unable to reach a DV AUSA before 0920 hours. After obtaining all pertinent information from the member, the DV paralegal will attempt to make contact with the DV AUSA and provide the reason(s) why a member needs to be excused. If the DV AUSA authorizes the issuance of DV log numbers, the DV paralegal will call the member back and provide them. The member will then be required to contact CLD with these numbers, in order to receive CLD log numbers.

III. Receiving DV Log Numbers after 1200 hours on the Trial Date

The DV paralegal leaves the witness room at 1200 hours. All requests for DV log numbers made after 1200 hours on the trial date will be denied.

Continued on Page 3

SENDER-BADGE-ORG. ELM. Marcus A. Westover Inspector, CLD	AUTHORIZED BY-BADGE-ORG. ELM.  Edward Hamilton Executive Director, Corporate Support Bureau	BUREAU HEAD APPROVAL  Cathy L. Lanier Chief of Police
----------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------

REMARKS	COMMUNICATIONS DIVISION USE ONLY
	DATE AND TIME
	FILE
	TELETYPE NUMBER 10-092-07

Distribution: 1- Communications Division

2- Element File Copy

701-06

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL. (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST October 20, 2007
		4. UNIT NUMBER 727-4466	7. REQUESTING ELEMENT Court Liaison Division
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO **THE FORCE**

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
---------------------------	---------------	------------


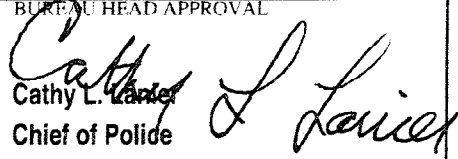
13. COMPLAINANTS NAME	14. COMPLAINANTS ADDRESS
-----------------------	--------------------------

Page 3

IV. Members Cannot Be Placed on Standby

The Domestic Violence Branch of DC Superior Court begins its calendar at 0930 hours. Because the DV AUSA's must be ready to call their witnesses for trial immediately in DV Misdemeanor Trials, it is impossible to place members on standby, because the court does not provide any additional time for members to arrive to court. Therefore, members **may not** be placed on standby in DV misdemeanor cases. Members may not check in by phone. Members must report to the witness room by 0830 hours, sign in and standby to be interviewed by an AUSA.

If you have any questions about these procedures, members may contact a CLD official at 202-727-4467 or 202-727-4466, SODV AUSA Deputy Chief Elana Tyrangiel at 202-353-7587 or a DVU official at 202-727-7137.

SENDER-BADGE-ORG. ELM. Marcus A. Westover Inspector, CLD	AUTHORIZED BY-BADGE-ORG. ELM.  Edward Hamilton Executive Director, Corporate Support Bureau	BUREAU HEAD APPROVAL  Cathy L. Lander Chief of Police
----------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
	FILE
	TELETYPE NUMBER 10-092-07

Distribution: 1- Communications Division 2- Element File Copy