

AMENDED 6-0-110-11

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse)	2. TYPE <input type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	6. DATE OF REQUEST December 6, 2006
		4. UNIT NUMBER 727-5084	7. REQUESTING ELEMENT General Support Svcs. Div.
		5. <input type="checkbox"/> NOT FOR THE PRESS	8. <input type="checkbox"/> FLASH TT REQUESTED

9. TO
THE FORCE

10. NAME OF WANTED PERSON	11. WANTED BY	12. CHARGE
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13. COMPLAINANT-S NAME	14. COMPLAINANT-S ADDRESS
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15. DESCRIPTION OF WANTED PERSON OR MESSAGE

MPD BADGE AND CAP PLATE RE-ISSUANCE

BACKGROUND. The Chief of Police (COP), October 2005, directed a plan of action be developed that would standardize and formalize department badge numbering, issuance, and control by rank and groups.

COP approved and directed implementation, November 2005, of the following actions:

- A new block numbering system for all badges and cap plates (officials and members) by rank from COP through officer ranks (to include reserve, cadet, and crossing guards);
- Placement of badge numbers (officials and officers) on the front of all badges with rank labels for officials on the front of all badges;
- Creation of a serial number tracking system and placement of serial numbers on the back of all badges and cap plates for enhanced security and control; and
- Adoption of "Blackinton" as the standard for cap plates, badges and name plates for Metropolitan Police Department.

DATABASE IMPACTS. CANS (Court Attendance Notification System), Old cases will be tracked by Employee ID number, first four of member's last name and last five of member's social security number. New cases will be tracked by assigned badge number in TACIS (Time and Attendance Court Information System).

MEMBERS AFFECTED. All sworn members.

PROCEDURES. Turn-in old cap plate and badge and sign for new cap plate and new badge. Members desiring to keep a replica or souvenir of their old badge may order a replica through Blackinton, see Equipment and Supplies Branch for order forms.

ISSUE LOCATION. Equipment and Supplies Branch, (Property Warehouse) 2235 Shannon Place, **beginning Monday, December 11, 2006.**

POINT OF CONTACT. Michael Gee or Joice Williams, 202-645-0128

SENDER-BADGE-ORG ELM. Edward A. Hamilton, Sr. Director General Support Services Division	AUTHORIZED BY (NAME AND TITLE) Eric W. Coard Senior Executive Director Corporate Support Group	BUREAU HEAD APPROVAL Charles H. Ramsey Chief of Police
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COMMUNICATIONS DIVISION USE ONLY

REMARKS	DATE AND TIME
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