

AMEND G.O. 206.01

1. REQUEST FOR <input type="checkbox"/> LOCAL LOOKOUT <input type="checkbox"/> INTERSTATE TT <input type="checkbox"/> ADMINISTRATIVE TT <input type="checkbox"/> DETAIL (See Reverse) <input type="checkbox"/>	2. TYPE <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> EXPEDITE <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> CANCEL <input type="checkbox"/> CORRECTION <input type="checkbox"/> REPEAT <input type="checkbox"/> REPLY	3. COMPLAINT NUMBER	5. DATE OF REQUEST 9/8/87
		4. UNIT NUMBER	7. REQUESTING ELEMENT PDD
		5. <input checked="" type="checkbox"/> NOT FOR THE PRESS	6. <input type="checkbox"/> FLASH TT REQUESTED
9. TO		10. NAME OF WANTED PERSON	
11. WANTED BY		12. CHARGE	
13. COMPLAINANT'S NAME		14. COMPLAINANT'S ADDRESS	
15. DESCRIPTION OF WANTED PERSON OR MESSAGE			

In compliance with Public Law 93-181 dated December 14, 1973, members are reminded to schedule annual leave early in the leave year in order to prevent forfeiture of accumulated annual leave. Public Law 93-181 permits the restoration of annual leave lost due to ceiling limits when the following situations apply:

- a. Administrative error denied a member the appropriate leave to which he/she was entitled, or
- b. The urgency of public business prevented a member from taking his/her scheduled leave, or
- c. Sickness or injury prevented a member from taking his/her scheduled leave.

Before a member's forfeited annual leave can be considered for restoration, the leave must have been previously requested and approved for use prior to the start of the last three pay periods of the leave year. This rule must be followed regardless of the fact that circumstances (e.g., member in extended sick leave duty status, or exigencies of the public business) may actually prevent the member from using the annual leave on the dates requested.

General Order 206.1, Part I, Section P, provides further guidance and instructions to members with regards to the restoration of annual leave.

SENDER-BADGE-ORG. ELM <i>H. David M. Sargent</i>	AUTHORIZED BY-BADGE-ORG. ELM	BUREAU HEAD'S APPROVAL <i>AIC Carl [Signature]</i>
REMARKS		COMMUNICATIONS DIVISION USE ONLY
		DATE AND TIME
		FILE
		TELETYPE NUMBER 26-663-87 PCJF (DC/FOIA)